

Libertarian Party of Indiana
State Central Committee Meeting
February 17th, 2024

Chair: Evan McMahon

Secretary: Clayton Soultz

Voting Attendees: Kristin Alexander (Vice Chair), Michael Schultheiss (Treasurer), Paul Copeland (Political), Andrew Smith (Comms), John Schick (D1), Elizabeth Coquillard (D2), Kristi Avery (D3), Danny Lundy (D4), Lauri Shillings (D5), Luke Lomax (D6), Tonya Hudson (D9 Proxy)

Members Absent: Chuck Hagerman (Tech), Adam Johnson (D7), Adrian Engelberth (D8)

Guests: Greg Hertzsch (Region 3 Alternate)

Meeting held remotely via Zoom.

I. Call to Order

- a. Meeting called to order by Chair McMahon at 10:30am.

II. Roll Call

- a. 13 members present, 3 absent, 1 guest.

III. Adoption of Agenda

- a. Shillings moved to add 10 minute executive session under new business, Lomax second, motion passed. Agenda passed without objection. Lomax appointed timekeeper.

IV. Officer Reports

- a. Chair - Busy month with convention and civi. Will be onboarding county civi instances after state convention. Having shipping issue with the LPIN store, should be resolved soon. Encouraged reps to talk to counties and check that all township trustees have proper bonds, we are finding several who are not properly bonded. Several sponsorships and presidential packages have been purchased for the convention.
- b. Vice Chair – Attended several county conventions. Working on national delegate interest form and tracking those. Also mentioned booth/vendor link sent out for convention. Membership cards sent out for long-time and lifetime members to make sure they aren't missed. 530 newsletters sent out across the country.
- c. Secretary – Deadline for state delegates is today, received 18 counties before meeting started. Minutes for January and email ballot presented. Lomax moved to approve minutes as presented, second by Shillings, passed without objection.

- d. Treasurer – \$29,654.77 across all accounts. All convention deposits have been cleared, but still a significant number of convention expenses remaining. Registration for convention is looking good. Working on a request for a full report of 2023.

V. LNC Update

- a. Hertzsch, region 3 alternate presented – Change to the policy manual, allowing an emergency meeting during the convention. KY was given ballot access funds. Meeting was adjourned before all business was resolved, so unresolved business can be addressed over email or in April meeting. April zoom meeting was cancelled since they'll be meeting in person the week of April 7th in Miami. There was an executive committee meeting, but two district representatives were not allowed to attend, which was controversial. The LNC business list has been moved from Google to Microsoft, which may cause some access issues.

VI. Director Reports

- a. Political – Nothing to report.
- b. Communications – Excited about the activity on social media, there has been a post almost every weekday somewhere, pushing policy links, op-eds or links to drive membership. Recent post about sending IN national guard to Texas received an especially large amount of engagement. Two bills we recently spoke out about did not pass the legislature, courting media in this session seems to have paid off. Chair added that they are considering switching away from Plannable, since it charges per user and has gotten more expensive, so will likely move to Buffer, which charges per channel.
- c. Membership – Membership is up, 530 unique members, including some new lifetime members, though many of those are from out-of-state candidates.

VII. District Reports

D1 – All three counties held their conventions, encouraged that face-to-face meetings happened and were well attended. Secretary noted that two reported delegates from Lake County had lapsed memberships, Mr. Schick would look into it.

D2 – Both Kosciusko and Elkhart counties had convention and elected officers, St. Joseph county is coming up later today. Still no response from Marshall county, having trouble getting people to show up. Liberty Offense will be having cannabis event soon in Elkhart county.

D3 – Attended 4 county conventions, though DeKalb did not have anyone attend other than the chair, still working on that. Randolph county is still working on getting organized and electing new secretary, still no word on Wells county. Jarrad Lancaster from Whitley County has signed up to run for Congress District 3.

D4 – Boone county continuing to have meetings, Hendricks should have submitted delegates, both have members considering running for state representative. Morgan, Putnam and Tippecanoe county have all had conventions and should be submitting paperwork to the state party.

D5 – New chair in Grant county, Andrew Tabor, plus one candidate. Hamilton had their convention, recessed until next meeting. Madison met, no change in leadership, though they have two potential candidates.

D6 – Johnson county held their convention, elected a new secretary. Hancock county hosted their convention, guests included chair and vice chair. Lomax announced his candidacy for Hancock county council, new chair for Hancock is Larry Silver. Shelby, Wayne, Rush, Henry and Bartholomew have not yet reported. The district is still seeking candidates, there will be a candidate callout meeting on Feb 28th.

D7 – Johnson reached out before the meeting stating he would not be at the meeting, there will likely be a new District 7 representative after the state convention.

D8 – Have not heard anything from District 8, no responses in quite a while.

D9 – Kinser was out on a fire call, so Tonya Hudson was proxy. Jackson county had their convention, and will have one candidate. Floyd county met on January 31st with several statewide candidates and officers. Lawrence county has a few people showing interest in running for office, still working on those. Clark county had two governor candidates speak at their convention, and Jefferson county met as well with no officer changes.

VIII. Recess

- a. 10 minute recess began at 11:09am, returned at 11:19am.

X. Teams

- a. Gaming – No update
- b. Data – Waiting on a response to know whether or not our pricing option is contingent upon national maintaining their membership. If so, we may not want to sign the contract unless we get assurances that national will maintain membership.
- c. Convention – Everything on track for convention, finalizing pricing for AV team and other options. Got a volunteer to pick up Ms. Schulz from the airport Friday night to take her to the convention hotel.

XI. Unfinished Business

- a. National convention – Delegate signup form has gone out, already have 10 responses. There are currently reports that the room block is full, though that might be a glitch, the LNC is looking into it. Chair received some pushback on not booking the \$7000 room,

but he remains confident that was the right call since it is 3x the amount from previous years.

- b. Legal updates – No updates
- c. County and District conventions – Encouraged every county to fill out the county update form, just to make sure all the county officers and contact info is up to date.

XII. New Business

- a. Treasurer job description – Lundy shared draft of the treasurer job description (Appendix A). It was pulled from a policy manual template, with some of the relevant LPIN info added, and cleaning up some duplicates. Alexander moved to approve the description, second by Copeland. Job description was adopted by voice vote.
- b. Policy Manual – Chair has been outlining a policy manual to hopefully be adopted soon. Some things need clarification on process, including appeals on disaffiliation, process for removing members, requirements for candidate application form, etc. Also might mean adopting budget in December rather than in March.
- c. Post-Convention SCC meeting – Budget proposal and policy manual will be shared ahead of time, so hopefully it can be workshopped ahead of time before meeting starts. We'll also be going over convention proposals for 2025. Requested that everyone has no-go dates for in-person meetings or service Saturdays to also save time in the meeting.
- d. Announcements – Announcements held before executive session, meeting will adjourn during executive session. Moved to Executive session at 11:43am.

XIII. Adjournment

- a. Meeting adjourned without objection at 11:54am.

Respectfully submitted,
Clayton Soultz
Assistant Secretary, LPIN

Appendix A

LPIN Treasurer

Job Description

Treasurers are elected by the LPIN delegates at State Conventions in odd numbered years. Treasurer terms last for 2 years spanning the time from one state convention until the state convention the following odd numbered year. Treasurers **must** be an active member in good standing when elected and throughout their entire term.

As a voting member of the State Central Committee you will participate in:

- Chartering affiliated County Organizations
- Approving applications for membership in the LPIN
- Calling conventions
- Resolving matters of succession of officers
- Dealing with members and affiliate County Organizations who are not true to the principles enumerated per the state bylaws
- Arranging, promoting, and producing an annual State Convention

As a Treasurer for the Libertarian Party of Indiana you will be responsible for:

- Custodian of all funds
- Act as an official signer on the LPIN bank accounts
- Oversee any financial agreements
- Oversee all revenues and expenses
- Receiving and disposing of the funds at the direction of the State Central Committee, subject to any standing rules
- Ensure financial resources are spent and invested in line with the organization's policies, good governance, legal, and regulatory requirements
- File all campaign finance forms for the organization
- Record and maintain all relevant information to be able to disburse funds to affiliates when necessary
- Provide a full financial report to the SCC annually
- Work with the officers, staff, and SCC to create the LPIN budget draft
- Create financial statements (balance sheet, income statement, and cash flow statement) and communicates this information to the SCC on a monthly basis
 - The reports should include an update on funds received and spent since the last report
 - If the Treasurer is unable to attend a committee meeting, a written report should be sent to the Chair at least two days before the meeting
- Ensure that accurate accounts and records are kept and maintained
- Manage all aspects of the LPIN's Gaming License including, but not limited to:

- Verify and maintaining license status
- Filing all necessary paperwork for Gaming events
- Keep required and appropriate records of all Gaming activities
- Ensure all Gaming funds are received, managed, and spent in accordance with relevant laws and regulations
- Maintain an LPIN member mailing list
- Notify Members of the forthcoming expiration of their membership and seeking their renewal
- Certify qualifying contributions for lifetime membership applications
- Participate in revenue generation activities
- Serve as the chair of the finance committee when applicable

Treasurer Requirements:

- Must be an active member of the LPIN in good standing and maintain that membership throughout their term
- Strong commitment to libertarian principles and the mission of the LPIN
- Understanding of financial accounting for political organizations
- The skills to analyze proposals and examine their financial consequences
- Sufficient time availability for all duties
- Ability to operate on a flexible schedule
- Excellent written and verbal communication skills
- Strong diplomatic and interpersonal skills
- Willingness to make unpopular recommendations to the Committee, if necessary
- Strong ability to prioritize and manage tasks
- Must be able to work independently and as part of larger team
- Strong sense of fiduciary responsibility and ethics

This is a living document and will be amended to be aligned to the current LPIN bylaws as needed and to reflect the positions' changing role over time.

References:

LPIN State Bylaws:

Article III Section 1b

Article V, Section 5, Part 6